



Transcript Request Form
Children's Court of Western Australia
Children's Court of Western Australia Act 1988 S.51A

Contact details	
Requestor	
Address	[Street number and name] [Suburb] [State] [Postcode]
Organisation	
Phone	
Email	

Criminal	
Accused/offender's name	
Charge number(s)	
Hearing date	
Judge/Magistrate	
Prosecutor	
Defence Lawyer	
Youth Justice Court Officer	

Restraining Order	
Restraining order number	
Hearing date	
Judge/Magistrate	
Applicant's name	
Protected person's name	
Protected person's Lawyer	
Restrained person's name	
Restrained person's Lawyer	

Protection and Care	
Application number(s)	
Child's name	
Respondent mother	
Respondent father	
Mother's Lawyer	
Father's Lawyer	
Judge/Magistrate	
Department Legal Officer	
Child Representative	
Hearing date	

Section of transcript required	
Entire proceedings	<input type="checkbox"/>
Reasons for decision	<input type="checkbox"/>
Evidence	<input type="checkbox"/> - Evidence of
Other	
Transcript format required	<input type="checkbox"/> Paper <input type="checkbox"/> Email [Adobe PDF]

Turn-around required
1 Day <input type="checkbox"/>
4 Day <input type="checkbox"/>
7 Day <input type="checkbox"/>
If urgent turn-around is requested, please provide a reason:

PLEASE NOTE:

- There is a fixed fee per transcript, plus an additional **per page** fee, depending on delivery times, being:
 - 1 day order
 - 4 day order
 - 7 day order.
- See <http://www.childrenscourt.wa.gov.au/fees> for current court fees.
- A deposit of 75% of the estimated cost of the transcript is payable on lodgement
- Your transcript will take approximately 7-10 working days to be transcribed, unless requested more urgently
- Additional delivery time will be necessary for metropolitan and country court registries
- Once you have been notified your transcript is ready, it is to be collected **WITHIN 14 DAYS** unless other arrangements are made

Signature: _____ Date:

Once completed, print, sign and send by mail, fax or email to:

Mail: Perth Children's Court
160 Pier Street
PERTH WA 6000

Fax: 9221 1705

Email: childrenscourt@justice.wa.gov.au