

**CHILDREN'S COURT of WESTERN AUSTRALIA  
CIVIL JURISDICTION (PROTECTION & CARE)  
WITNESS SUMMONS TO PRODUCE A RECORD OR THING  
FORM 48**

Application  
Number

Registry

**Perth**

<b>Applicant</b>			
<b>Respondent(s)</b>			
<b>Concerning the Child</b>			
<b>Witness details</b>	Given name:		
	Surname:		
	Address:		
<b>Command</b>	You are commanded to produce the records or things described below at the place and on the date and time specified below.		
<b>Place of appearance</b>	<b>Perth Children's Court of Western Australia 160 Pier Street, PERTH</b>		
<b>Time and date of appearance</b>	/ /20	Time:	<input type="checkbox"/> am / <input type="checkbox"/> pm
<b>Records or things to be produced</b>  <i>[Describe in reasonable detail each record or thing to be produced; on an attachment if necessary]</i>	You must produce to the court the following:		
<b>Warning</b>	If you do not comply with this witness summons you may be arrested and imprisoned, or fined or both.		

<b>Requesting party details</b>	This summons is issued at the request of:	Reference number:	
	For enquiries contact:	Phone number:	Fax number:

<b>Issuing details</b>	Reasonable expenses \$
	Summonses Issued by the Court on: Date: / /20

Court Seal

# SERVICE CERTIFICATE

<b>Person affecting service</b>	Name:	
	Address:	
<b>Certification</b>	I certify that I served this summons on the witness in the manner described below and that the service information contained in this certificate is correct in all material particulars.	
<b>Date of service</b>	/ /20	
<b>Place of service</b>		
<b>Service was effected by</b> <i>(Please tick appropriate box)</i>	<input type="checkbox"/> Leaving the document with the individual named in this summons. <input type="checkbox"/> Leaving the document near the named individual and orally drawing his or her attention to it. <input type="checkbox"/> Leaving the document at the individual's usual or last known place of residence or business with a person who is believed, on reasonable grounds, to have reached 18 years of age. <input type="checkbox"/> Leaving the document with a lawyer who is representing the individual. <input type="checkbox"/> Other	
<b>Compliance with Rules</b> <i>(Please tick appropriate box)</i>	At the time of service of this summons I complied with the requirements of Rule 71(5) of the Magistrates Court (Civil Proceedings) Rules 2005 or Rule 39(1) of the Magistrates Court (Minor Cases Procedure) Rules 2005 by: <input type="checkbox"/> Tendering to the witness an amount that is likely to be sufficient to meet the reasonable expenses of attending the court in the sum of \$ <input type="checkbox"/> Making arrangements to enable the witness to attend the court. <input type="checkbox"/> Making available the means to enable the witness to attend the court. <input type="checkbox"/> Other arrangements offered to the witness (please specify):	
<b>Person effecting service</b>	Signature:	Date: / /20

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<b>Time and date of appearance</b>	/ /20 <span style="margin-left: 200px;">Time:                      <input type="checkbox"/> am / <input type="checkbox"/> pm</span>
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	For enquiries contact:	Phone number:	Fax number:

<b>Issuing details</b>	Reasonable expenses \$
	Summonses Issued by the Court on:
	Date:                      /                      /20

Court Seal

**Please read this document very carefully. If you have any trouble understanding it, you should contact the person who requested the issue of this summons or the registry of the Court to which you have been summoned.**

<b>Expenses</b>	<p>The person or authority that requested the issue of this summons is responsible for your expenses, including travel, accommodation and loss of income.</p> <p>Please contact the person who requested the issue of this summons using the details on the front of this document.</p>
<b>Your obligations</b>	<p>You must obey this summons if at the time you were served with it or at some reasonable time before the court date:</p> <ul style="list-style-type: none"><li>• the party that requested the issue of the summons has made arrangements for you to attend at the court on the given date and time;</li><li>• you were given or offered an amount that is likely to be sufficient to meet your reasonable expenses of attending court; or</li><li>• You were provided the means to enable you to attend court.</li></ul> <p><b>If you do not obey the summons a warrant may be issued for your arrest.</b></p>
<b>If you have a query about this summons</b>	<p>If you have a query regarding the matter that you have been summoned for, please contact the person who requested the issue of this summons using the details on the front of this document.</p>
<b>Interpreter services</b>	<p>You have the right to be supported by an interpreter in court. To arrange this please contact the registry of the Court to which you have been requested to appear.</p>